



UNIVERSITY OF
SOUTH DAKOTA

Request to Audit a Course

POLICY: Students who wish to audit a course may do so with the approval of the instructor and the dean of the school/college in which the course is offered, providing that there is space in the classroom after all registered students have been accommodated. Participation in class as an auditor is at the discretion of the instructors. No USD credit is granted for courses that are audited. All students must submit a "Request for Audit" form to the Registrar's Office. Regular tuition and fees are charged for audited courses. Any student wishing to change registration from audit to credit must do so during the regular drop/add period. The tuition is non-refundable.

Student's Name: _____

Student's ID Number: _____

Course for which audit is requested:

Prefix (Ex: MATH) Number (Ex: 101) Section (Ex: U015) CRN (Ex: 24874)

Course Title: _____

Semester for which audit is requested: _____

Required Signatures

Student Signature: _____ Date: _____

Instructor's Signature: _____ Date: _____

Academic Dean's Signature: _____ Date: _____